

The Arizona State Immunization Information System Advanced Training

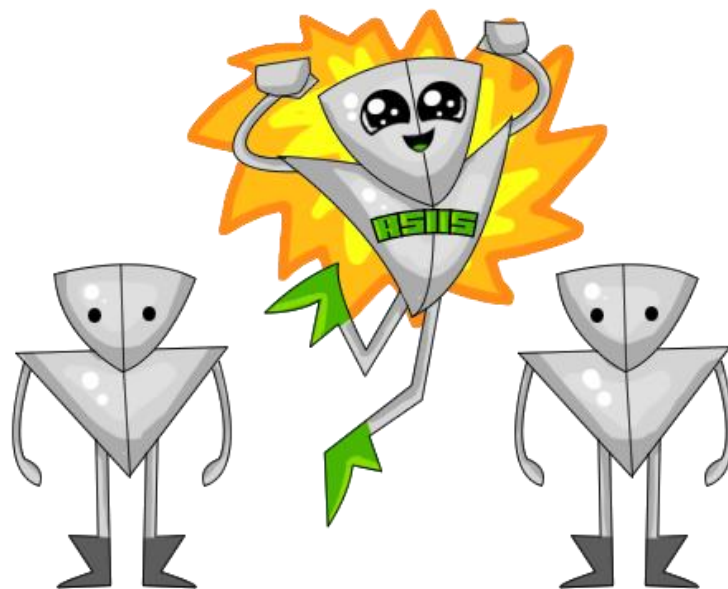


ASIIS Advanced

- What's new in ASIIS
- Personal Settings
- Editing/Adding Private Vaccine
- Cold Storage
- Reminder Recall
- Reports
- Co-CASA exports
- Mass Immunizations

What's new in ASIIS

- ASIIS has new features and updates
 - Bugs have been fixed
 - New screens for easier use
 - Updated system
- New email addresses
 - ASIISHelpDesk@azdhs.gov -for questions about ASIIS
 - ASIISrequest@azdhs.gov -for request for immunization records
- Training
 - Updated manual and training documents available on ASIIS homepage



Settings

Personal Settings

Physicians/vaccinators Settings

Personal settings are used in various places in ASIIS by allowing some of the data fields to automatically fill which saves data entry time. To set up personal settings, click on the **Personal** button under **Settings** in the navigation bar. Fill out the information listed under the different sections and click **Add** or **Update** then **Save** to automatically populate the data fields throughout the registry.

Arizona Department of Health Services

Logged in: DESIREE LONG Date: April 2, 2014

Personal Settings

Update Contact Information

Street: Work Phone:
 City: Email: DESIREE.LONG@AZDHS.GOV
 State:
 Zip Code:
 County:

Update

+ Patient Defaults

- Vaccination Defaults

Vaccinator: --select-- Facility: --select--

Save

- Anatomical Injection Site Defaults

Vaccine Description: --select-- **Anatomical Injection Site:** --select--

Anatomical Route: --select-- **Age Range:**

☒ All ages
☐ Between [] and [] months
☐ [] months and up

Add

Vaccine/Med Name	Anatomical Site	Anatomical Route	Min Age	Max Age	
DTaP	Left Arm	Intramuscular			<input type="button" value="Edit"/> <input type="button" value="Remove"/>

+ Lot Defaults

+ VIS Publication Date Defaults

+ Vaccine Default Volume

+ User Preferences

Version: 5.14.2.0

STC

Look for the “Apply Defaults from Personal Settings....” checkbox that appears directly above various screens in ASIIS. This will let you know that you are able to use your personal settings. Checking this box will allow certain fields to automatically populate.


☒ Apply Defaults from Personal Settings to this Record



Patient Demographics Edit			
Patient			
First Name:	MINNIE	Race:	White Black or African American Hispanic
Middle Name:		Ethnicity:	--select--
Last Name:	MOUSE	Language:	--select--
Suffix:	--none--	SSN:	- - -
Birth Date:	12/05/2007	Medicaid #:	
Birth File #:		Multiple Birth:	--select-- of --select--
Sex:	FEMALE	Inactive:	--select--
Mother Maiden Name:		VFC Status:	Uninsured


Vaccination Detail Add	
Vaccine 1:	DTaP
Date Administered:	04/02/2014
Historical:	<input type="radio"/> YES <input checked="" type="radio"/> NO
Manufacturer:	<input type="text"/> Click to select
Lot Number:	<input type="text"/>
Lot Facility:	<input type="text"/>
Publicly Supplied:	<input type="text"/>
Facility:	Select...
Vaccinator:	Select...
Anatomical Site:	Left Arm x
Anatomical Route:	Intramuscular x
Dose Size:	Full
Volume (CC):	<input type="text"/>
VFC Status:	AHCCCS 'VFC Status' will be ignored if lot number is not VFC eligible.

The Physicians/Vaccinators option is used to search, add, and edit names of Physicians/Vaccinators for consistency and to avoid data entry redundancy. To add/search for a Physician or Vaccinator click on the **Search/Add** link under the **Physicians & Vaccinators** tab in the navigation bar. Click **Search** to find a list of physicians and vaccinators for your practice. If the physician or vaccinator you are looking for does not appear in the search results, click **Add**.



- Main
- Favorites
- Patient
- Vaccinations
- Organization (IRMS)
- Facilities
- **Physicians & Vaccinators**
 - Search/Add
 - Search Results
 - Detail
- Orders/Transfers
- Reports
- Settings
- CASA Export
- Reminder/Recall
- Imports
- Scheduled Reports
- Job Queue
- Change Password
- Administration
- Answers

Version: 5.14.2.0



Physician/Vaccinator Maintenance.

Search/Add Physician or Vaccinator - Search Required Before Adding

Type:	Entire List
Physician/Vaccinator Last Name:	
Organization (IRMS):	1066 - 0000_ADHS INTERNAL BEDCS USE
Facility:	
Facility Group:	
VFC PIN:	

Search Results

Show entries

Search:

Select	First Name ▲	Middle Name ◆	Last Name ◆	Suffix ◆	Inactive ◆	Type ◆
<input type="button" value="-->"/>	JILL		JILL TRAINING			V
<input type="button" value="-->"/>	MICHELLE		RUIZ			V

Showing 1 to 2 of 2 entries

Fill in at a minimum the fields in **red**. Click **Save**. If your save was successful, you will see a message in red that states 'Physician/Vaccinator successfully added'.

Physician/Vaccinator Maintenance [Add]

First Name:	Eugene
Middle Name:	
Last Name:	Pepper
Suffix	DO
Specialty	Pediatrics
SSN:	
BOMEX:	
DO:	
Medicaid PIN	
Medicaid Group	
NPI	
Medical License Number:	
Other Provider Id	
Organization (IRMS):	0000_ADHS INTERNAL BEDCS USE (1066)
Facility:	--select--
Phone Number:	(528)945-6161
Phone Number Extension:	
Fax Number:	(658)193-6716
Email:	
District/Region:	
Inactive	<input type="checkbox"/>
Automatic Ownership Blocked:	<input type="checkbox"/>
Comments:	
Provider Tax ID	64618
Type	<input checked="" type="radio"/> Physician <input type="radio"/> Vaccinator <input type="radio"/> Both

Cancel Save

The physician will now be added to the Physician/Vaccinator Maintenance list for your practice.

Physician/Vaccinator Maintenance.
Search/Add Physician or Vaccinator - Search Required Before Adding
Type: Entire List
Physician/Vaccinator Last Name:
Organization (IRMS): 1066 - 0000_ADHS INTERNAL BEDCS USE
Facility:
Facility Group:
VFC PIN:

Back

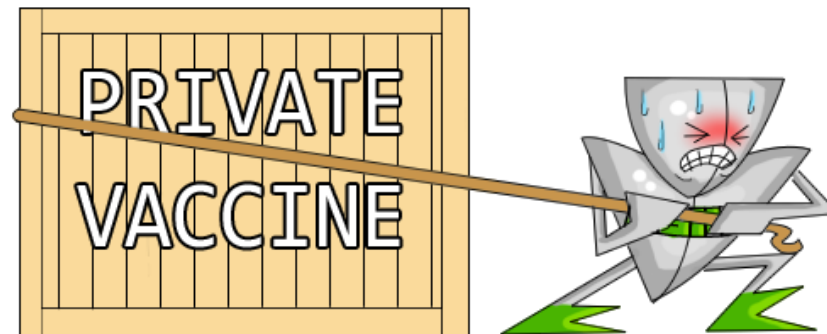
Search Results
Show 10 entries Search:

Select	First Name	Middle Name	Last Name	Suffix	Inactive	Type
<input type="button" value="-->"/>	EUGENE		PEPPER	DO		P
<input type="button" value="-->"/>	JILL		JILL TRAINING			V
<input type="button" value="-->"/>	MICHELLE		RUIZ			V

Showing 1 to 3 of 3 entries

Add

Editing/Adding Private Vaccine



A lot number is an identification number assigned to a particular quantity from a single manufacturer. This number can be found on the outside of the vaccination packaging. Under the **Lot Number** tab in the navigation bar, click the **Search/Add** link. The Lot Number Maintenance screen will appear. Choose a vaccine type and click **Search**. This will display all lot numbers for that vaccine type. If the lot number you are searching for does not appear, click **Add** to add the lot number to your inventory.

Arizona Department of Health Services

Logged in: DESIREE LONG Date: April 4, 2014

Organization (IRMS): 0000_ADHS INTERNAL BEDCS USE (1066)

Lot Number Maintenance

Search/Add Lot Number - Search Required Before Adding

Vaccine: DTaP
 Manufacturer: --select--
 Lot Number:
 Facility: --select--
 Inactive: All
 Inactive Reason: --select--
 Sort By: Expiration Date

Clear Search

Search Results

Show 10 entries Search:

Facility	Manufacturer	Lot Number	Vaccine	Pub Supp	Exp. Date	Inactive
	BAXTER HEALTHCARE CORPORATION	TEST	DTaP	Y	12/16/2019	
	SANOFI PASTEUR	5551212	DTaP	Y	01/01/2005	Y
	SANOFI PASTEUR	123	DTaP	Y	01/01/2006	Y
	SANOFI PASTEUR	0123	DTaP	Y	01/01/2006	Y
	SANOFI PASTEUR	030008	DTaP	Y	01/01/2006	Y
	SANOFI PASTEUR	456555	DTaP	N	01/01/2006	Y
	SANOFI PASTEUR	1233333	DTaP	Y	01/01/2007	Y
	GLAXOSMITHKLINE	001	DTaP	Y	02/02/2007	Y
	GLAXOSMITHKLINE	000123	DTaP	Y	10/10/2007	Y
	SANOFI PASTEUR	JKLMMM	DTaP	Y	10/10/2008	Y

Showing 1 to 10 of 28 entries

Add

The next screen will prompt you to add the manufacturer, lot number, expiration date, specify if the vaccine is publicly supplied (select “no” for private vaccine), select a reason for change, date of transaction (this is automatically filled with the current date) and the number of doses added. All this information is necessary so that vaccinations can be auto-decremented from ASIIS. Click **Add** when all required fields in **red** are completed.

Lot Number Maintenance [Add]	
Vaccine:	DTaP
Manufacturer:	GLAXOSMITHKLINE-SKB ▾
Lot Number:	136858613
Facility:	--select-- ▾
Expiration Date:	05/05/2019
Publicly Supplied:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Inactive	<input type="checkbox"/>
Reason Categories:	Transfer ▾
Reason for Change:	Borrowed from Private Inventory ▾
Date of Transaction:	06/26/2014
Number of Doses Added:	30
NDC Number:	INFANRIX 10PK 1 DOSE VIALS 58160-0810-11 (58160-0810-11) ▾
VFC PIN of other party (if applicable):	
<div>Cancel Add</div>	

The lot number will now appear in your reconciliation under private vaccine.

Reconcile Inventory										
Vaccine	Lot Number	Exp Date	Quantity on Hand	Physical Inventory	Adjustment (+/-)	Category	Reason	Public	Inactive	Add Row
DTaP	136858613	05/05/2019	30		0.0	--No Category Required--	--No Reason Required--	N	<input type="checkbox"/>	+
DTaP	AC14B157CA	09/13/2014	8		0.0	--No Category Required--	--No Reason Required--	N	<input type="checkbox"/>	+
DTaP	AC14B166BA	03/01/2015	10		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/Hep B/IPV	2EB97	02/28/2016	20		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/Hep B/IPV	AC21B408AA	01/23/2015	7		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/Hib/IPV	C4276AA	03/14/2014	-1		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/Hib/IPV	C4352AA	03/31/2014	10		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/IPV	935RF	08/17/2015	20		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/IPV	AC20B213BA	08/29/2014	10		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
DTaP/IPV	AC20B225BA	11/23/2014	10		0.0	--No Category Required--	--No Reason Required--	N	<input type="checkbox"/>	+
DTaP/IPV	AC20B235AA	01/15/2015	20		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
HPV, quadrivalent	J006236	02/25/2016	20		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
HPV, quadrivalent	J008423	01/21/2016	11		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
Hep A 2 dose - Ped/Adol	5B23A	02/17/2016	20		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
Hep A 2 dose - Ped/Adol	99PJ9	02/11/2016	3		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
Hep B - Ped/Adol - presv. free	AHBVC103AA	05/30/2014	12		0.0	--No Category Required--	--No Reason Required--	N	<input type="checkbox"/>	+
Hep B - Ped/Adol - presv. free	AHBVC188CA	01/19/2015	10		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
Hep B - Ped/Adol - presv. free	AHBVC210EB	03/13/2015	20		0.0	--No Category Required--	--No Reason Required--	Y	<input type="checkbox"/>	+
Hep B - Ped/Adol - presv. free	H016756	02/28/2015	6		0.0	--No Category Required--	--No Reason Required--	N	<input type="checkbox"/>	+

Cold Storage



This option allows users to manage cold storage units and track temperatures. Users can also create a cold chain report that lists all cold storage units found for the selected site and recorded temperatures. From the **Orders/Transfers** menu, click on the **Cold Storage** option. The “Manage Cold Storage Unit” window appears. From here you can add and edit a cold storage unit and enter temperatures.

The screenshot displays the STC (Sunrise Tracking Center) interface. On the left is a navigation menu for the Department of Health Services, with options like Main, Favorites, Patient, Vaccinations, Organization (IRMS), Facilities, Physicians & Vaccinators, Lot Numbers, Orders/Transfers, Reports, Settings, CASA Export, Reminder/Recall, Imports, Exports, Scheduled Reports, Job Queue, Change Password, Administration, and Answers. A red arrow points to the 'Cold Storage' option under the 'Orders/Transfers' menu. The main content area is titled 'Manage Cold Storage Unit' and features a dropdown menu for 'Cold Storage Unit' with options: FREEZER, FREEZER, REF3 (highlighted), and REFRIGERATOR. To the right of the dropdown are three buttons: 'Temperature', 'Edit', and 'Add'. At the bottom left of the interface, it shows 'Version: 5.14.2.0' and the STC logo.

To add a cold storage unit, click the **Add** button. The Add Cold Storage Unit window appears. From here, enter the Unit Name, Type, Temp scale and effective date and click **Save**.

Add Cold Storage Unit	
Unit Name:	<input type="text" value="Refridgerator4"/>
Type	<input type="text" value="Refrigerator"/>
Temperature Scale:	<input type="text" value="Fahrenheit"/>
Effective From:	<input type="text" value="03/26/2014"/>
Effective To:	<input type="text"/>
<div>Cancel Save</div>	

The storage unit should now appear in the cold storage unit list.

Manage Cold Storage Unit

Cold Storage Unit

FREEZER
REF3
REFRIDGERATOR4
REFRIGERATOR

▲
☰
▼

Temperature

Edit

Add

To enter temperatures for cold storage unit, Select the Cold Storage Unit(s) that you want to enter temperatures for by highlighting the name and clicking the **Temperature** button. The Enter Recorded Temperature window appears. Fill in the temperatures for the storage unit under the refrigerator name and click **Save**. If your temperatures are too warm or too cold a message in red will appear at the top of the screen. Clicking Save sends the records to the VFC staff.

Health Services

Temperature entered is Too Warm

Add Cold Storage Unit

Enter Recorded Temperature

This record does not replace documentation attached to refrigerator.

Record Date From: 03/26/2014 To: 04/04/2014

Temperature Data

Day		Office Closed	Time	+/- REFRIDGERATO R4 ID # (°F)
04/04/2014	A.M.	<input type="checkbox"/>	8 AM	38.0
	P.M.	<input type="checkbox"/>	5 PM	37.0
04/03/2014	A.M.	<input type="checkbox"/>	8 AM	39.0
	P.M.	<input type="checkbox"/>	5 PM	49.0
04/02/2014	A.M.	<input type="checkbox"/>	8 AM	42.0
	P.M.	<input type="checkbox"/>	5 PM	40.0
04/01/2014	A.M.	<input type="checkbox"/>	8 AM	58.0
	P.M.	<input type="checkbox"/>	5 PM	
03/31/2014	A.M.	<input type="checkbox"/>	8 AM	
	P.M.	<input type="checkbox"/>	5 PM	
03/30/2014	A.M.	<input type="checkbox"/>	8 AM	

Cancel Save



Reminder Recall

Reminder Recall is used to identify patients that are due to return for vaccinations, print a reminder message to postcards, create patient listing and create mailing labels. Only the patients you own or are in your specific IRMS/Facility will be included in the Reminder Recall results. In the Navigation bar, click **Reminder /Recall** under the **Reminder/Recall** tab. On the reminder recall report advanced search screen, enter the patient birth date or age range, select the vaccines and click Run Reminder Recall.

The screenshot shows the Arizona Department of Health Services Reminder/Recall application. On the left is a vertical navigation menu with items such as 'Main', 'Favorites', 'Patient', 'Vaccinations', 'Organization (IRMS)', 'Facilities', 'Physicians & Vaccinators', 'Orders/Transfers', 'Reports', 'Settings', 'CASA Export', 'Reminder/Recall', 'Run Templates', 'Imports', 'Scheduled Reports', 'Job Queue', 'Change Password', 'Administration', and 'Answers'. The 'Reminder/Recall' item is circled in red. The main window has a title bar 'Limit Reminder/Recall Group By:' and contains several filter sections. The first section lists various demographic and organizational filters like 'Patient Age Range', 'Patient Birth Date', 'Organization (IRMS)', 'Facility', etc., each with a dropdown menu. The second section, titled 'Vaccine Families:', lists various vaccines with checkboxes, all of which are checked. Below this is a table with columns for 'Optional Needed Dose Number'. At the bottom right, there are two buttons: 'Clear' and 'Run Reminder/Recall', both highlighted with red circles. A red arrow points from the 'Reminder/Recall' menu item to the 'Run Reminder/Recall' button.

You also have the option of using simple search. Click on the “here” button in the top right corner to use the simple search. Select a timeframe, enter the Patient Age Range and click **Run**.

Reminder/Recall [Click here to use the 'advanced' search](#)

☐ Increment Recall Count (Run Recall)

→ **Due Date Timeframe:** Due Now ▼

→ **Patient Age Range** From: --select-- ▼ To: --select-- ▼

☒ Organization (IRMS) ☐ Organization (IRMS) Group ☐ Do Not Limit

DISNEYLAND MEDICAL GROUP (60098) ▼

--select-- ▼

☐ Facility ☐ Facility Group ☒ Do Not Limit

--select-- ▼

--select-- ▼

Clear **Run** Preview

Schedule

If the report was successfully created you will see the following screen. From the drop down menu, select what you would like to do and click **Run**. Depending on what you selected, the reminder recall will generate a patient list, mailing labels and postcards, reminder letters, auto-dialer content, mail-merge content or email reminders for the recall group you have selected.

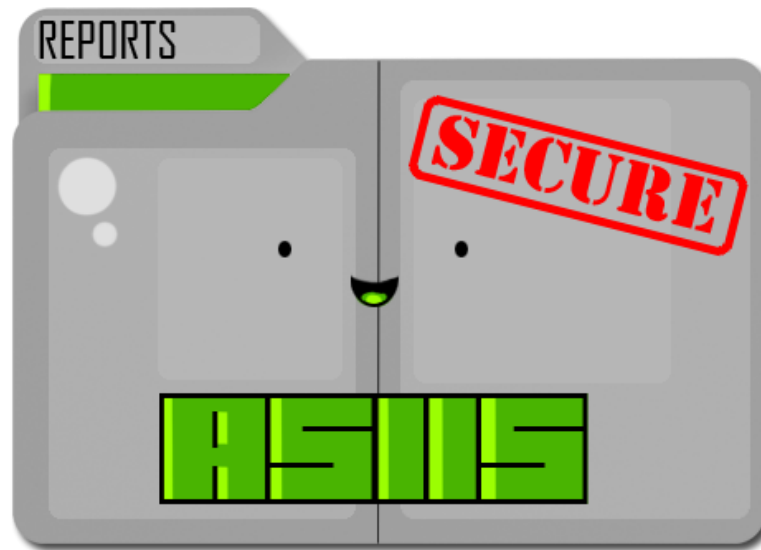
Reminder/Recall Output Select

There are 2802 patients in your recall group.

There are 2214 patients with valid addresses in your recall group.


I want to:

- SELECT A TASK --
- Generate a Patient List
- Print Avery 5160 Mailing Labels
- Print Avery 8387 Postcards
- Print Letters
- Generate Auto-dialer Content
- Generate Mail-Merge Content
- Create Email Reminder List




Running Reports

There are a variety of reports that can be populated in ASIIS. To get to these reports select **Report Module** under the **Reports** tab in the navigation bar. Some of these reports can be run immediately and some can be scheduled to run later (due to their size and time it takes to run). The reports that can be scheduled will have a **Schedule** button to the right of the report title.



- ▶ Main
- ▶ Favorites
- ▶ Patient
- ▶ Vaccinations
- ▶ Organization (IRMS)
- ▶ Facilities
- ▶ Physicians & Vaccinators
- ▶ Lot Numbers
- ▶ Orders/Transfers
- ▶ Reports
 - Patient Record
 - Report Module
 - State Reports
 - Mgmt Reports
 - School Reports
- ▶ Settings
 - CASA Export
 - ▶ Reminder/Recall
 - ▶ Imports
 - ▶ Exports
 - Scheduled Reports
 - Job Queue
 - Change Password
 - Administration
 - Answers

Version: 5.14.2.0



Reports	
Vaccinations	Patients
Vaccination Totals	Daily Patient Immunization List
Vaccinations Breakdown	Patient Detail
Lot Number Summary	Patient Totals
Lot Recall Listing	Recall for Inactivation
Vaccine Deferrals	Clinical Notes
Vaccine Lots to Expire	Contraindication Report
Daily Inventory Report	Aggregate Contraindication report
Reminder/Recall Success	
Vaccines for Children	Site Information
VFC Vaccinations Breakdown	Provider Contact
Vaccine Administered	Physician/Vaccinator Detail
VFC Accountability Log	
VFC Profile Report	
Registry	Quality
Provider Submission Detail	Patient Data Quality Detail
	Vaccination Data Quality
	Vaccination Data Quality Detail
Coverage Rate Report	
	Administrator Data Quality
	Pre and Post Enhancement Benchmark Report
Vaccine Management	
Inventory Transaction Report	
Cost Report By Lot Number	
Cold Chain Tolerance Exception Report	
Vaccine Return Adjustment Notification	
Aggregate Wastage Report	
Vaccine Dispensed Report	

- **Vaccination Totals**-select this report to view the number of vaccinations submitted, added, or updated for your practice
- **Inventory Transactions**- select this report to view inventory history for your practice
- **Lot Number Summary**- select this report to view a list of active, non-expired lots, and orders/transfers for your practice and the details such as the current inventory counts and a count of the different categories to show where the inventory went
- **Patient Detail**- select this report to display a list of patients and their selected Vaccinations
- **VFC Vaccinations Breakdown**-select this report to view the type of VFC patients that have been immunized
- **Vaccine Administered**-This report displays the counts of vaccinations administered by dose number, age, vaccine, and Provider (VFC Number).
- **VFC Accountability Log**-This report displays a list of visit dates and the VFC Eligibility and Vaccinations given on those dates. The report also totals by vaccine and by VFC Eligibility.

Enter the report criteria and select **Create Report**. In the example below, the report will include all active patients with a vaccine administered between January 1, 2013 and March 15, 2013. The list will be sorted by last name.

The screenshot shows the 'Patient Detail Report' form. Red arrows point to the following fields:

- Run By:** 'By Ownership' (radio button selected)
- Limit Report By:** 'Vaccination Date Range' (checkbox checked)
- From:** '01/01/2013' and **To:** '03/15/2013'
- IRMS:** 'VOMS TEST (60133)' (dropdown menu)
- Facility:** '--select--' (dropdown menu)
- Facility Group:** '--select--' (dropdown menu)
- Do Not Limit:** (radio button selected)
- VFC PIN:** '--select--' (dropdown menu)
- State:** '--select--' (dropdown menu)
- Patient County:** '--select--' (dropdown menu)
- Zip Code:** (text input field)
- Primary Care Physician:** 'Select from the list below: --select--' (dropdown menu)
- Program:** '--select--' (dropdown menu)
- Health Plan:** '--select--' (dropdown menu)
- Race:** '--select--' (dropdown menu)
- Patient VFC Eligibility:** '--select--' (dropdown menu)
- Vaccine VFC Eligibility:** '--select--' (dropdown menu)
- Publicly Supplied Vaccine:** '--select--' (dropdown menu)
- Inactive Status:** 'Active patients only' (dropdown menu)
- Vaccines:** 'Unselected' list: Adenovirus, type 4, live, oral; Adenovirus, type 7, live, oral; Anthrax; BCG; Botulinum Antitoxin. 'Selected' list: (empty)
- Vaccinator:** '--select--' (dropdown menu)
- Lot Number:** (text input field)
- District/Region:** '--select--' (dropdown menu)
- School:** (radio button selected)
- Do Not Limit:** (radio button selected)
- Only Show Patient Info:** (checkbox checked)
- High Risk Category:** '--select--' (dropdown menu)
- Sort By:** 'Last Name' (radio button selected)

At the bottom right, there are three buttons: 'Back', 'Reset', and 'Create Report' (circled in red).

Below is an example of the Patient Detail Report.

Patient Detail Report

Report Criteria

Run By: By Ownership

Report Date: March 15, 2013

IRMS: 60133 - VOMS TEST
 Patients Status: Active patients only
 Patient VFC Eligibility: All
 Physician: All
 Health Plan: All
 Race: All
 Lot Number: All
 District/Region: All
 High Risk Category: All
 Publicly Supplied Vaccine: All

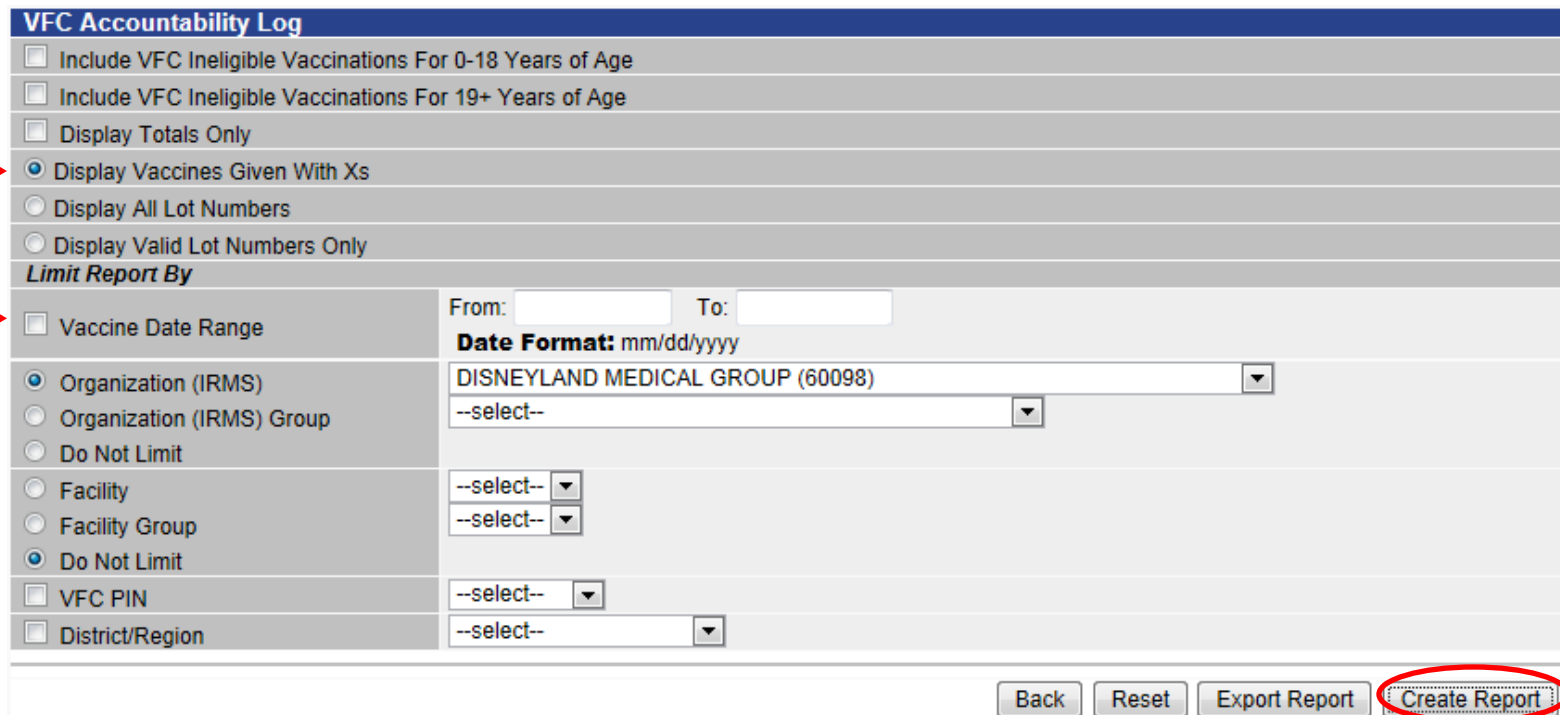
Facility: All
 Vaccination Date Range: 01/01/2013 to 03/15/2013
 Vaccine VFC Eligibility: All
 Program: All
 Zip Code: All
 State: All
 Patient County: All
 School: All
 Sort Criteria: Last Name
 Vaccinator: All

Vaccine: All
 Birth Date Range: All
 VFC PIN: 08

Total Patients Selected: 1 Deleted vaccinations are shown with a line through them.

Patient ID	First Name	Middle Name	Last Name	Birthday	Guardian F.N.	Phone Number	VFC Eligible	Facility				
6238307	I AM A SAMPLE		PATIENT	01/01/2013	SAMPLE PARENT		Y					
Vaccine	Vacc. Date	Dose Size	Mfg. Code	Lot	Public Lot	VFC Eligible	Historical	Vaccinator	Facility	Date VIS Form Given	VIS Publication Date	
DTaP	03/15/2013	Full	PMC	1234AA	Y	Y	N			03/15/2013		

VFC Accountability Log Report can be found under the Vaccines for Children section in the Reports Module. The top two boxes are for inclusion of VFC ineligible patients in the report. The next four boxes let you customize the display of the report. Enter dates in the vaccine date range to limit the time period. Click the **Create Report** button to create a report in ASIIS or click **Export Report** to bring up a separate report that you can save on your desktop.



VFC Accountability Log

☐ Include VFC Ineligible Vaccinations For 0-18 Years of Age

☐ Include VFC Ineligible Vaccinations For 19+ Years of Age

☐ Display Totals Only

☒ Display Vaccines Given With Xs

☐ Display All Lot Numbers

☐ Display Valid Lot Numbers Only

Limit Report By

☒ Vaccine Date Range From: To: **Date Format:** mm/dd/yyyy

☒ Organization (IRMS)

☐ Organization (IRMS) Group

☐ Do Not Limit

☐ Facility

☐ Facility Group

☒ Do Not Limit

☐ VFC PIN

☐ District/Region

Below is an example of the VFC Accountability Log.

Vaccines For Children (VFC) Program
Vaccine Accountability Log for Public Provider/Hospital (Private and Public) Use
 Organization (IRMS) : 1066 - 0000_ADHS INTERNAL BEDCS USE
 VFC PIN:

Patient Date of Birth	Patient Vacc Date	SIIS Patient Id	VFC Elig.	DTaP	DTaP/Hep B/IPV	DTaP/Hib/IPV	DTaP/IPV	HPV, quadrivalent	HPV, bivalent	Hep A 2 dose - Ped/Adol	Hep B - Ped/Adol - presv. free	Hib--PRP-OMP	Hib--PRP-T	IPV	Influ Inact 48+ mos pres free	Influenza, intradermal, presv free
6/11/00	10/4/01	2905481	Medicaid								x					
8/18/02	3/13/03	1987118	Medicaid	x												
1/1/04	5/24/04	3905213	KidsCare	x										x		
12/10/04	2/15/05	5582928	Medicaid		x											
1/1/06	3/1/06	5482084	Medicaid		x											
1/1/06	3/1/06	5482084	Nat. Amer. or Alaskan													
5/1/06	7/1/06	3838715	Medicaid		x											
8/17/05	8/17/06	3700286	Uninsured													
5/1/06	9/1/06	3838715	Medicaid		x											
8/17/05	9/7/06	3700286	Uninsured													
8/1/06	10/1/06	3905224	Medicaid		x											

Click on the **Schedule** button next to the report title to set up a report to run at a later time. For this example, the VFC Accountability Log will be scheduled. Enter dates in the vaccine date range to limit the time period. Enter the minute, hour and date you want the report to run. Click **Schedule** when completed. This report is now scheduled to run at the designated time and an email will be sent when the report is completed.

VFC Accountability Log

☐ Include VFC Ineligible Vaccinations For 0-18 Years of Age
☐ Include VFC Ineligible Vaccinations For 19+ Years of Age
☐ Display Totals Only
☒ Display Vaccines Given With Xs
☐ Display All Lot Numbers
☐ Display Valid Lot Numbers Only

Limit Report By

☐ Vaccine Date Range
☒ Organization (IRMS)
☐ Organization (IRMS) Group
☐ Do Not Limit
☐ Facility
☐ Facility Group
☒ Do Not Limit
☐ VFC PIN
☐ District/Region

From: To:
Date Format: mm/dd/yyyy
DISNEYLAND MEDICAL GROUP (60098)
--select--

--select--
--select--

--select--
--select--

Scheduler
Select Schedule Parameters

Run now: ☐ (Report will run now and will **not** be scheduled for additional runs)
Minute: :05
Hour: 5 A.M.
Day of Month: 1
Month: February
Day of Week:
Run once: ☒ (Report will run once as specified and then be removed from scheduling)

Select the Organization (IRMS)s, facilities, and enter email addresses the report should be sent to..

Organization (IRMS):
DISCOVERY PLUS ACADEMY
DISNEYLAND MEDICAL GROUP
DIVERSIFIED SOLUTIONS
DIXIE PEDIATRICS
DMG-CHILDREN'S REHABILITATIVE SVCS PRIMARY CARE
DOBSON ACADEMY
DOBSON PEDIATRICS

Facility:
Select a Facility
00001
00002
00003
1
1
1

Please add email addresses separated by commas..
Validate

Back Schedule



Co-CASA exports

Co-CASA (Comprehensive Clinic Assessment Software Application) is an application developed by the Centers for Disease Control and Prevention to assess immunization coverage rates. Click on the **CASA Export** link in the navigation bar. The **Export to CASA** window appears. At a minimum fill in patient birth date range and next to the Export by link, click the bubble next to **CVX code**. To begin the export click **Create Export File** or to simply view the export log in ASIIS click **View Export Log**.

Arizona Department of Health Services

Logged in: DESIREE LONG Date: April 6, 2014

Organization (IRMS): DISNEYLAND MEDICAL GROUP (60098)

Export to CASA

Patient Status: ☒ Active Only ☐ Inactive Only ☐ All

Patient Birth Date Range: From: 01/01/1995 To: 04/01/2014

Limit Export by

☐ Include only patients selected in session

☒ Organization (IRMS) DISNEYLAND MEDICAL GROUP (60098)

☐ Facility --select--

☐ Facility Group --select--

☒ Do Not Limit

☐ VFC PIN --select--

☐ Primary Care Physician --select--

☐ Vaccinator --select--

☐ Program --select--

☐ Health Plan --select--

☐ County/Parish --select--

☐ Zip Code

☐ District/Region

CASA Version: CoCASA v1.3 - v2 ☒ CoCASA v2.1 and up

Export by: ☐ CPT Code ☒ CVX Code

Output Type: ☒ Text File (Download) ☐ Text File (Server Job) ☐ HTML (Text Area)

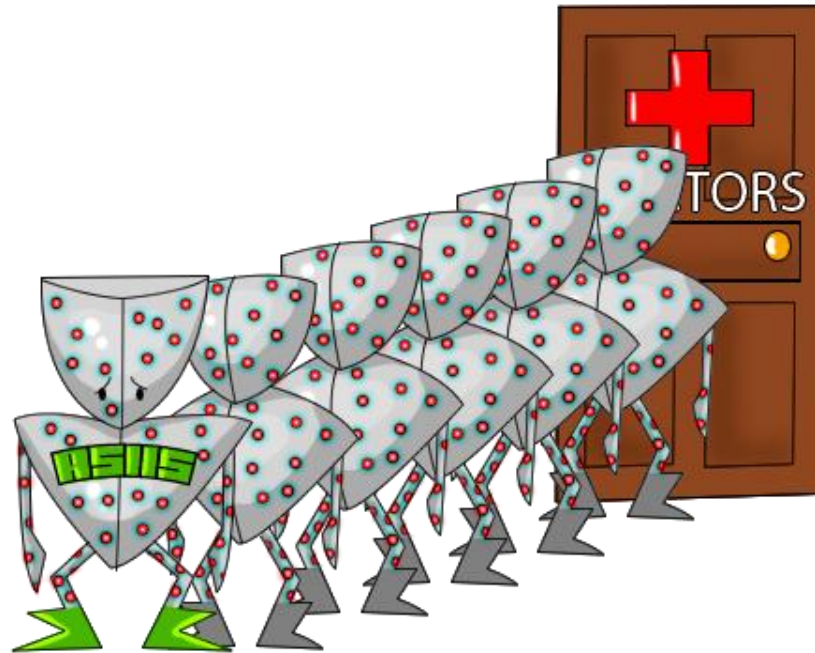
Clear Create Export File View Export Log

Version: 5.14.2.0

STC

Depending on the factors entered and number of records to retrieve, the report may take a few minutes. Once the export is completed you will be able to view it in ASIIS or save the information to your desktop. If you have saved it on your desktop, you can close down ASIIS and easily see the report and use it in Co-CASA.

CASA Export Log					
Export Date	From Birthday	To Birthday	Limited To	Records Sent	Export Filename
03/26/2014	03/26/2012	03/24/2014		47	casa_file
03/26/2014	03/26/2012	03/21/2014		47	casa_file
03/05/2014	03/01/1997	03/01/2001		555	casa_file
02/25/2014	03/02/2011	03/01/2012		29	casa_file
02/25/2014	01/01/2011	12/31/2011		30	casa_file
02/20/2014	03/02/2011	03/01/2012		32	casa_file
02/20/2014	01/01/2011	12/31/2011		31	casa_file
02/12/2014	03/02/2011	03/01/2012		34	casa_file
02/04/2014	01/01/2011	12/31/2011		29	casa_file
02/03/2014	03/02/2011	03/01/2012		32	casa_file
12/29/2013	03/02/2011	03/01/2012		34	casa_file
12/29/2013	01/01/2011	12/31/2011		31	casa_file
12/29/2013	01/01/2011	12/31/2011		31	casa_file
12/10/2013	03/02/2011	03/01/2012		37	casa_file
12/10/2013	01/01/2011	12/31/2011		35	casa_file
11/01/2013	03/02/2011	03/01/2012		36	casa_file
11/01/2013	01/01/2011	12/31/2011		35	casa_file
09/30/2013	09/02/1995	09/01/2000		708	casa_file
09/30/2013	09/02/2010	09/01/2011		33	casa_file
09/25/2013	09/02/2010	09/01/2011		35	casa_file
09/20/2013	09/02/2010	09/01/2011		39	casa_file
09/04/2013	09/02/2010	09/01/2011		42	casa_file
08/30/2013	09/02/1995	09/01/2000		712	casa_file
08/30/2013	09/02/2010	09/01/2011		43	casa_file
08/22/2013	09/02/2010	09/01/2011		43	casa_file
07/30/2013	09/02/2010	09/01/2011		45	casa_file
07/17/2013	09/02/2010	09/01/2011		48	casa_file
04/25/2013	09/02/2010	09/01/2011		46	casa_file
03/26/2013	01/01/2010	12/31/2010		38	casa_file
03/17/2013	03/02/1995	03/01/2000		756	casa_file
03/17/2013	03/02/2010	03/01/2011		38	casa_file
03/14/2013	03/02/2010	03/01/2011		36	casa_file
03/04/2013	03/02/2010	03/01/2011		36	casa_file
02/19/2013	01/01/2010	12/31/2010		38	casa_file
02/12/2013	03/02/1995	03/01/2000		762	casa_file
02/12/2013	03/02/2010	03/01/2011		37	casa_file



Mass Immunization Module

The Mass Immunization Module will be used during an epidemic where the majority of the population needs to be vaccinated quickly. The Mass Immunization (MI) Module application is used in the field to conduct quick entry of patient demographic and vaccination information but must only be used during mass clinics or epidemics. Click the **Select Application** link under the main tab in the navigation bar. Select **Mass Immunization** from the drop down menu and click the **Submit** button.

Arizona Department of Health Services

Logged in: DESIREE LONG Date: April 6, 2014

Organization (IRMS): DISNEYLAND MEDICAL GROUP (60098)

Select Application
Choose an Application for this session.

Application:

Mass Immunizations
Standard

Navigation Bar:

- Main
 - Home
 - Logout
 - Select Application
 - Select Organization (IRMS)
 - Select Facility
 - Select VFC Pin
- Favorites
- Patient
- Vaccinations
- Organization (IRMS)
- Facilities
- Physicians & Vaccinators
- Lot Numbers
- Orders/Transfers
- Reports
- Settings
- CASA Export

Enter the patients first and last name, date of birth and click **Search**. Select the patient by clicking on the arrow next to the name. If the patient you are looking for does not show up in the results, click Add New Patient to add them to the registry.

Patient Search

Patient Information

First Name or Initial:

m

Last Name or Initial:

m

Birth Date:

12/05/2007

Search

Patient Search

Search Criteria

Patients found with:

First Initial = " m " and Birthday = " 12/05/2007 "

OR

Last Initial = " m " and Birthday = " 12/05/2007 "

Search Results

Records Found = 11

Select	First Name	Middle Name	Last Name	Birth Date	Grd First Name	Mother's Maiden
→	MAKENNA		CAMACHO	12/05/2007	MARIA	
→	MAZIE	A	MC GEE	12/05/2007	ROBERT	
→	KAMRYN	A	MCGRAW	12/05/2007	JESSICA	
→	MARIO	JR	MEJIA	12/05/2007	TERESITA	
→	MARISSA	LUICIA	MONTEJANO	12/05/2007	MARIA	
→	MELODY		MONTOYA	12/05/2007	LUICA	
→	MAYRIN		MORALES	12/05/2007		
→	MANUEL		MORENO	12/05/2007	ALEJANDRA	
→	CAMILA		MORENO COVARRUBIAS	12/05/2007	GABRIELA	
→	MINNIE		MOUSE	12/05/2007	LISA	
→	AMIE		MURRAY	12/05/2007	BRIAN	

Before adding a new patient, check to make sure the patient you want to add is not listed above.

Cancel

Add New Patient

Enter the demographic data and select the vaccines by placing a check mark next to the vaccine name or selecting it from the drop down menu. You can also change the date under the default date field. Click **Save** when complete.

Patient Edit			
First Name or Initial:	MINNIE	SSN:	
Middle Name:		Birth Date:	12/05/2007
Last Name:	MOUSE	Sex:	FEMALE <input type="button" value="v"/>
Address			
Street:			
Zip Code:		City:	
State:	--select-- <input type="button" value="v"/>	Phone Number:	
Cell Phone:			
Guardian Info			
Mother's Maiden Name: <small>(Last Name Only)</small>		Guardian First Name:	LISA
Comments			
Campaign:	--select-- <input type="button" value="v"/>		
Tier:	--select-- <input type="button" value="v"/>		
Vaccinator:	--select-- <input type="button" value="v"/>		
Vaccination/Medication Add			
Default Date: 03/27/2014			
Vaccine/Medicine	Date	Manufacturer / Lot	
<input type="checkbox"/> HPV, quadrivalent	03/27/2014		
<input type="checkbox"/> Hep A 2 dose - Adult	03/27/2014		
<input type="checkbox"/> Hep A/Hep B - Adult	03/27/2014		
<input type="checkbox"/> Influenza split 36+ mos	03/27/2014		
<input type="checkbox"/> Influenza Nasal Spray	03/27/2014		
<input type="checkbox"/> Influenza Split	03/27/2014		
<input type="checkbox"/> Influenza split, 6-35 mos.	03/27/2014		
<input type="checkbox"/> Influenza, High Dose	03/27/2014		
<input type="checkbox"/> Tdap	03/27/2014		
<input type="checkbox"/> --select-- <input type="button" value="v"/>	03/27/2014		
Contraindications Add			
<input type="button" value="Cancel"/> <input type="button" value="Save"/>			



Important Reminders

- You can customize your ASIIS settings to meet your needs
- Only Private Vaccine should be manually entered in ASIIS
- Use reminder recall to let your patients know shots are due or overdue
- You can run reports for just about anything in ASIIS
- You can use ASIIS to get CoCASA information
- Call ASIIS/VFC with questions or concerns
 - ASIIS Hotline: 602-364-3899 or 1-877-491-5741
 - ASIISHelpDesk@azdhs.gov- for questions about ASIIS
 - ASIIISrequest@azdhs.gov- request for records
 - VFC: 602-364-3642